

## Document to be submitted for FN134

- I. Certificate issued by PAO/ZAO/DTO/CDDO

## Document to be submitted for FN135

### 1. Individual who is a citizen of India

#### Proof Of Identity

- (i) Copy of,—  
a) AADHAAR Card issued by the Unique Identification Authority of India; or  
b) Indian Passport; or  
c) Driving licence; or  
d) Elector's photo identity card issued by the Election Commission of India; or  
e) Ration card having photograph of the applicant; or  
f) Transgender Identity Card / Certificate issued under the Transgender Persons (Protection of Rights) Act, 2019 having photograph of the applicant; or  
g) Photo identity card issued by the Central Government or a State Government or a Public Sector Undertaking; or  
h) Pensioner Card issued by Government having photograph of the applicant; or  
i) Central Government Health Scheme Card or Ex-servicemen Contributory Health Scheme photo card;  
(ii) original certificate, -  
a) certificate of identity signed by a Member of

#### Proof of Address

- (i) Copy of,—  
a) AADHAAR Card issued by the Unique Identification Authority of India; or  
b) Indian Passport; or  
c) Indian Passport of the spouse; or  
d) Elector's photo identity card issued by the Election Commission of India; or  
e) Driving licence; or  
f) post office passbook having address of the applicant; or  
g) domicile certificate issued by the Government;  
h) allotment letter of accommodation issued by the Central Government or State Government of not more than three years old; or  
i) property registration document; or  
j) latest property tax assessment order  
(ii) copy of the following documents of not more than three months old—  
a) electricity bill; or  
b) landline telephone or broadband connection bill; or  
c) water bill; or  
d) consumer gas connection

#### Proof of Date of Birth

- (i) For Individuals born on and after 01.10.2023, copy of birth certificate issued by the municipal authority or any office authorised to issue birth and death certificate by the Registrar of Birth and Deaths or the Indian Consulate as defined in clause (d) of sub-section (1) of section 2 of the Citizenship Act, 1955 (57 of 1955) is mandatory ;  
(ii) In any other case,  
A. copy of the following documents if they bear the name, date, month and year of birth of the applicant, namely : —  
a) birth certificate issued by the municipal authority or any office authorised to issue birth and death certificate by the Registrar of Birth and Deaths or the Indian Consulate as defined in clause (d) of sub-section (1) of section 2 of the Citizenship Act, 1955 (57 of 1955); or  
b) Indian Passport; or  
c) Driving licence; or  
d) elector's photo identity card issued by the Election Commission of India; or

Parliament or Member of Legislative Assembly or Municipal Councilor or a Gazetted Officer, as the case may be; or

b) bank certificate on letter head from the branch (along with the name, stamp and copy of employee ID of the issuing officer) containing duly attested photograph and bank account number of the applicant

card or book or piped gas bill; or  
e) bank account statement or as per Note 1; or  
f) depository account statement; or  
g) credit card statement; or

(iii) original certificate, -

a) certificate of address signed by a Member of Parliament or Member of Legislative Assembly or Municipal Councilor or a Gazetted Officer, as the case may be; or

b) employer certificate.

Note 1: In case of an Indian citizen residing outside India, copy of Bank Account Statement in country of residence or copy of Non-resident External bank account statements shall be the proof of address.

e) pension payment order; or  
f) domicile certificate issued by the Government; or  
g) marriage certificate issued by the Registrar of Marriages; or

h) matriculation certificate or mark sheet of recognised board; or

i) photo identity card issued by the Central Government or State Government or Central Public Sector Undertaking or State Public Sector Undertaking; or

j) Central Government Health Service Scheme photo card or Ex-servicemen Contributory Health Scheme photo card; or

B. original affidavit sworn before a magistrate stating the date of birth.

Hindu undivided family Form

a) original affidavit by the karta of the Hindu Undivided Family duly authenticated by a Notary Public or Oath Commissioner or Judicial Magistrate stating the name, father's name, Aadhaar number or PAN and address of all the coparceners on the date of application; and

b) copy of any document applicable in the case of an individual specified in serial number 1, in respect of karta of the Hindu undivided family, as proof of identity, address and date of birth.

**Indian Entities registered in India**

**Proof of Identity**

**Proof of Address**

**Proof of Date of Birth**

**Company Registered in India**

- a) Copy of Certificate of Registration issued in India by the Registrar of Companies; or
- b) corporate identity number allotted by the Registrar under section 7 of the Companies Act, 2013 (18 of 2013)

**Limited Liability Partnership formed or registered in India**

- a) Copy of Certificate of Registration issued in India by the Registrar of Limited Liability Partnerships; or
- b) LLP identification number allotted in India by the Registrar under the Limited Liability Partnership Act, 2008;

**Firm (other than Limited Liability Partnership) formed or registered in India**

- (a) Copy of Certificate of Registration issued in India by the Registrar of Firm; or
- (b) Copy of Partnership Deed.

**Trusts formed or registered in India**

- (a) Copy of trust deed; or
- (b) Copy of Certificate of Registration Number issued by Charity Commissioner.

**Association of persons (other than Trusts) or body of individuals formed or registered in India****Company Registered in India**

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- (a) Copy of trust deed; or
- (b) Copy of Certificate of Registration Number issued by Charity Commissioner.

**Association of persons (other than Trusts) or body of individuals formed or registered in**

- India
- (a) Copy of Agreement; or
- (b) Copy of Certificate of Registration Number issued by Charity Commissioner or

(a) Copy of Agreement; or

(b) Copy of Certificate of Registration Number issued by Charity Commissioner or Registrar of Co-operative Society or any other Competent Authority; or

(c) Any document originating from any Central Government or State Government Department establishing Identity and address of such person.

**Local authority or artificial juridical person formed or registered in India**

Any document originating from any Central Government or State Government Department establishing Identity and address of such person. Any person on behalf of Central Government or State Government of Government of Union Territory Certificate in original from the Head of the Department/ Pay and Accounts Officer/Zonal Accounts Officer/District Treasury Officer/Cheque Drawing and Disbursing Officer.

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